

Unity Homes, Inc.

Bylaws for Nonprofit Organization

(Behavioral Health Services and Housing Resource Organization)

ARTICLE I: NAME AND PURPOSE

Section 1.1 Name

The name of this organization shall be **Unity Homes, Inc.** (referred to as *Unity Homes*), a nonprofit corporation organized under the laws of the State of Oregon.

Section 1.2 Purpose

The purpose of Unity Homes is to provide comprehensive mental health, substance use, and housing services—including residential treatment, outpatient care, housing support, crisis intervention, and therapeutic services—to individuals with severe and persistent mental health and substance use conditions across Oregon. Unity Homes aims to improve access to integrated services and community resources, promoting recovery and wellness in a holistic, person-centered environment.

Section 1.3 Nonprofit Status

Unity Homes shall operate exclusively for charitable, educational, and health-related purposes as defined under section 501(c)(3) of the Internal Revenue Code.

ARTICLE II: MEMBERSHIP

Section 2.1 Membership

Unity Homes shall have no members. The governance of the organization shall be vested in the Board of Directors as described in Article III.

ARTICLE III: BOARD OF DIRECTORS

Section 3.1 General Powers

The affairs of Unity Homes shall be managed by its Board of Directors. The Board shall have general supervision over the organization and its activities, subject to the requirements of these Bylaws.

Section 3.2 Number and Qualifications

The Board of Directors shall consist of no fewer than three (3) and no more than seven (7) directors. Directors should bring a range of experience in areas relevant to Unity Homes' mission, including mental health, substance use, healthcare, nonprofit governance, finance, legal matters, or other relevant expertise.

Section 3.3 Terms

Directors shall serve for one-year terms, with the possibility of re-election for additional terms. Terms are renewable annually, allowing both the Board and individual members flexibility.

Section 3.4 Powers and Duties

The Board of Directors shall have the following responsibilities:

- Establish policies and provide overall direction for Unity Homes.
- Approve the annual budget and major expenditures.
- Hire and evaluate the Executive Director.
- Ensure legal and regulatory compliance.
- Oversee program and service impact.
- Engage in fundraising and financial support activities.

Section 3.5 Meetings

- The Board shall meet at least quarterly or more frequently as needed. The Executive Director shall provide a schedule of meetings for the year.
- Special meetings may be called by the Board Chair or a majority of Board members.
- Notice of meetings shall be given at least five (5) days in advance via email or mail.
- Meetings may be conducted in person, by phone, or electronically (e.g., video conferencing).

Section 3.6 Quorum

A majority of the members of the Board of Directors shall constitute a quorum for the transaction of business.

Section 3.7 Voting

Each director shall have one vote. Decisions shall be made by a majority of votes cast by directors present or participating electronically, provided a quorum is present.

Electronic voting (via email, secure board portal, or virtual meeting platform) is allowed due to the statewide nature of the Board. Proxy voting is not permitted.

ARTICLE IV: OFFICERS

Section 4.1 Officers

The officers of Unity Homes shall be:

- Chair of the Board
- Secretary
- Treasurer

Section 4.2 Election and Term of Officers

Officers shall be elected annually by the Board of Directors following the annual meeting. Officers shall serve for one-year terms, renewable.

Section 4.3 Duties of Officers

- *Chair:* Preside over meetings, coordinate Board activity, and provide leadership.

- *Secretary*: Maintain official records and minutes; ensure proper meeting notifications.
 - *Treasurer*: Oversee financial matters, budget preparation, and reporting.
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ARTICLE V: COMMITTEES

Section 5.1 Committees

The Board may establish standing or ad hoc committees as needed, with clear charters outlining roles and responsibilities.

Section 5.2 Committee Membership

Committee members may be drawn from the Board or external sources. Appointments are made by the Chair with Board approval.

Section 5.3 Executive Committee

An Executive Committee may be formed, consisting of the officers and additional members as designated. It may act on the Board's behalf for urgent matters between meetings.

ARTICLE VI: EXECUTIVE DIRECTOR

Section 6.1 Executive Director

The Board shall hire an Executive Director to manage day-to-day operations of Unity Homes and implement Board-approved policies and programs.

Section 6.2 Powers and Duties

The Executive Director shall:

- Oversee all programs and services.
 - Manage staff and facilities.
 - Develop and manage the budget.
 - Provide regular reports to the Board.
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ARTICLE VII: FISCAL YEAR

The fiscal year of Unity Homes shall begin on January 1st and end on December 31st each year.

ARTICLE VIII: AMENDMENTS

Section 8.1 Amendments

These Bylaws may be amended or repealed by majority vote of the Board at any regular or special meeting, with at least seven (7) days' advance notice of proposed changes.

ARTICLE IX: DISSOLUTION

Section 9.1 Dissolution

Upon dissolution, all remaining assets shall be distributed to one or more charitable organizations with similar purposes, as determined by the Board.

ARTICLE X: INDEMNIFICATION


Section 10.1 Indemnification

To the fullest extent permitted by law, Unity Homes shall indemnify its directors, officers, and employees from liability related to their official duties, except in cases of gross negligence or willful misconduct.

Certification

By signing below, the undersigned certify that these Bylaws were adopted by the Board of Directors of Unity Homes on [Insert Date].

Chair of the Board: Matthew Vorderstrasse, M.A., PHM.

Signature: 

Date: 8/28/2025